



Inter-Parliamentary Union

For democracy. For everyone.



ASSEMBLY GUIDEBOOK

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INAUGURAL CEREMONY AND MEETING VENUE

The Inaugural Ceremony of the 137th Assembly of the Inter-Parliamentary Union will take place on Saturday, 14 October 2017 at 7.30 p.m. at ExpoForum in the presence of H.E. Vladimir Putin, President of the Russian Federation.

For admission to the Inaugural Ceremony and all other official events held during the Assembly, participants must display their identity badges and present the appropriate invitation.

The plenary sittings of the Assembly, the meetings of the Governing Council, the Executive Committee, some Standing Committee sessions, as well as the Forum of Women Parliamentarians will take place at the Tavrishesky Palace. The meeting of the Association of Secretaries General of Parliaments (ASGP) and some Standing Committee sessions will be held at the Parliamentary Centre. A regular shuttle bus will be available to transport delegates between the two Assembly sites. The shuttle will be in service from 11 to 18 October 2017. The shuttle timetable is available online on the 137th Inter-Parliamentary Union Assembly website in the Transport service section.

OFFICIAL RECEPTIONS AND OTHER EVENTS

I. Reception for the IPU Executive Committee

Host	Chairperson of the Council of the Federation, Ms. Valentina Matvienko
Date	12 October 2017, 7.30 p.m.
Venue	Tavrishesky Palace

II. Inaugural Ceremony and Reception

Host	Federal Assembly of the Russian Federation
Date	14 October 2017, 7.30 p.m.
Venue	ExpoForum

III. Reception in honour of the Forum of Women Parliamentarians

Host	Chairperson of the Council of the Federation, Ms. Valentina Matvienko
Date	15 October 2017, 8 p.m.
Venue	Marble Palace

IV. Gala reception

Host	Chairperson of the Council of the Federation, Ms. Valentina Matvienko
Date	16 October 2017, 8 p.m.
Venue	Catherine Palace

V. Embassy Night

Date	16 October 2017
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VI. Cultural Evening (Cultural Exchange Gala)

Host	Federal Assembly of the Russian Federation
Date	17 October 2017, 8 p.m.
Venue	Mariinsky Theatre New Stage (Mariinsky II)

GENERAL TIMETABLE OF THE ASSEMBLY AND RELATED MEETINGS

St. Petersburg, 14 to 18 October 2017

Wednesday, 11 October 2017

10:00–18:00 Registration opens,
Registration Pavilion, next to main entrance to Tavrichesky Palace

11:00–13:00 and **15:00–18:00** Sub-Committee on Finance*
Reading Room (ground floor), Tavrichesky Palace

Thursday, 12 October 2017

10:00–13:00 and **15:00–18:00** Executive Committee*
Reading Room (ground floor), Tavrichesky Palace

7.30 p.m. Reception for the IPU Executive Committee
Venue: Tavrichesky Palace

Friday, 13 October 2017

09:00–10:00 Gender Partnership Group*
Reading Room (ground floor), Tavrichesky Palace

09:30–13:00 Committee on the Human Rights of Parliamentarians*
Hall no. 16 (ground floor), Tavrichesky Palace

10:00–13:00 Executive Committee*
Reading Room (ground floor), Tavrichesky Palace

14:30–18:00 Committee on the Human Rights of Parliamentarians*
Hall no. 16 (ground floor), Tavrichesky Palace

15:00–18:00 Executive Committee*
Reading Room (ground floor), Tavrichesky Palace

Saturday, 14 October 2017




09:00–10:00 Bureau of Women Parliamentarians*
Reading Room (ground floor), Tavrichesky Palace

* *In camera meetings*

- 10:00–11:00** Meeting of Advisers and Secretaries to delegations
Hall no. 1 (ground floor), Tavrichesky Palace
- 10:00–11:30** Group of Facilitators for Cyprus*
Hall no. 115 (ground floor), Tavrichesky Palace
- 10:30–13:00** **Forum of Women Parliamentarians**
Dumsky Hall (ground floor), Tavrichesky Palace
- 11:30–13:00** Meeting with Chairpersons of the Geopolitical Groups and Presidents of Standing Committees*
Hall no. 16 (ground floor), Tavrichesky Palace
- 14:30–17:30** **Forum of Women Parliamentarians**
Dumsky Hall (ground floor), Tavrichesky Palace
- 14:30–18:00** Committee on the Human Rights of Parliamentarians*
Hall no.16 (ground floor), Tavrichesky Palace
- 15:00–18:00** Committee on Middle East Questions*
Reading Room (ground floor), Tavrichesky Palace

7.30 p.m. **Inaugural Ceremony of the 137th Assembly of the Inter-Parliamentary Union and Related Meetings**
Venue: ExpoForum, St. Petersburg

Sunday, 15 October 2017 (Day 1)

	Assembly / Governing Council 	Committees / Panel discussions 		Other Assembly events, including in camera sessions 	
08:00				Assembly Steering Committee*	
09:00				Board of the Forum of Young Parliamentarians*	
10:00	Governing Council	Standing Committee on Democracy & Human Rights	Forum of Young Parliamentarians of the IPU	Bureau of the Standing Committee on UN Affairs*	
11:00	Assembly: Election of the President General Debate			Bureau of the Standing Committee on Sust. Dev., Finance & Trade*	
12:00					
13:00		Interactive session on <i>Ending AIDS through sexual and reproductive health: the need for urgent parliamentary action</i>			
14:00					
15:00	Assembly: Continuation: General Debate 17.00 – Decision on the emergency item	Standing Committee on Democracy & Human Rights	Standing Committee on UN Affairs	Interactive session on the <i>Key findings from the 2017 Global Parliamentary Report on oversight</i>	Committee on the Human Rights of Parliamentarians*
16:00					
17:00					
18:00					

8 p.m. **Reception in honour of the Forum of Women Parliamentarians**
Venue: Marble Palace

Sunday, 15 October 2017 (Day 1)

MORNING

08:00–09:00



Assembly Steering Committee*
Hall no. 6 (ground floor), Tavrichesky Palace

08:30–09:30



Board of the Forum of Young Parliamentarians*
Reading Room (ground floor), Tavrichesky Palace

09:00–10:30



Bureau of the Standing Committee on United Nations Affairs*
Hall no. 16 (ground floor), Tavrichesky Palace

09:30–11:00



Governing Council
Dumsky Hall (ground floor), Tavrichesky Palace

09:30–13:00



Standing Committee on Democracy & Human Rights: Presentation and debate on the draft resolution on *Sharing our diversity: The 20th anniversary of the Universal Declaration of Democracy*
Hall no. 1 (ground floor), Tavrichesky Palace

10:00–13:00



Forum of Young Parliamentarians of the IPU
Multi-functional Hall (second floor), Parliamentary Centre

11:00–12:30



Bureau of the Standing Committee on Sustainable Development, Finance & Trade*
Hall no. 16 (ground floor), Tavrichesky Palace

11:00–13:00



Assembly: Start of the General Debate
Dumsky Hall (ground floor), Tavrichesky Palace

AFTERNOON

13:00–14:30



Interactive session on *Ending AIDS through sexual and reproductive health: the need for urgent parliamentary action*
Reading Room (ground floor), Tavrichesky Palace

14:30–17:00



Assembly: General Debate
Dumsky Hall (ground floor), Tavrichesky Palace

14:30–18:00



Committee on the Human Rights of Parliamentarians*
Hall no. 16 (ground floor), Tavrichesky Palace

14:30–18:30



Standing Committee on United Nations Affairs:
Panel Discussions on: *The parliamentary dimension to the United Nations – 20 years in the making, and The role of the UN General Assembly in international governance: What path forward?*
Multi-functional Hall (first floor), Parliamentary Centre

14:30–18:30



Standing Committee on Democracy & Human Rights:
Drafting in plenary on the draft resolution
Hall no. 1 (ground floor), Tavrichesky Palace

* In camera meetings

15:00–18:00



Interactive session on the *Key findings from the 2017 Global Parliamentary Report on oversight*
 Reading Room (ground floor), Tavrishesky Palace

17:00–18:30



Assembly: Decision on the emergency item
 Dumsky Hall (ground floor), Tavrishesky Palace

Monday, 16 October 2017 (Day 2)

	Assembly / Governing Council	Committees / Panel discussions	Other Assembly events, including in camera sessions	ASGP		
08:00						
09:00	Assembly: 09.00–10.30: Debate on the emergency item 10.30–13.00: Continuation of the General Debate	Standing Committee on Democracy & Human Rights	Committee to Promote Respect for International Humanitarian Law*			
10:00						
11:00				Committee on the Human Rights of Parliamentarians*		
12:00				Committee on Middle East Questions*	ASGP Meeting	
13:00						
14:00	Assembly: Continuation of the General Debate	Standing Committee on Sustainable Development, Finance & Trade	Bureau of the Standing Committee on Democracy & Human Rights*	Possible drafting committee on the emergency item*		
15:00						
16:00					Interactive session on The UN process for the prohibition of nuclear weapons: What hope for nuclear disarmament?	
17:00						
18:00						

8 p.m.

Gala reception

Venue:

Catherine Palace

Embassies evening

Monday, 16 October 2017 (Day 2)

MORNING

09:00–10:30



Committee to Promote Respect for International Humanitarian Law*
 Reading Room (ground floor), Tavrishesky Palace

09:00–13:00



Assembly:
 09:00–10:30 – Debate on the emergency item
 10:30–13:00 – Continuation of the General Debate
 Dumsky Hall (ground floor), Tavrishesky Palace

- 09:30–13:00**

Standing Committee on Democracy & Human Rights: Conclusion of drafting in plenary of the draft resolution
Hall no. 1 (ground floor), Tavrishesky Palace
- 09:30–13:00**

 Committee on the Human Rights of Parliamentarians*
Hall no. 16 (ground floor), Tavrishesky Palace
- 11:00–12:30**
ASGP
 ASGP Meeting
Event Hall (second floor), Parliamentary Centre
- 11:00–13:00**

 Committee on Middle East Questions*
Reading Room (ground floor), Tavrishesky Palace

AFTERNOON

- 14:30–16:30**

 Bureau of the Standing Committee on Democracy & Human Rights*
Hall no. 16 (ground floor), Tavrishesky Palace
- 14:30–17:30**
ASGP
 ASGP Meeting
Event Hall (second floor), Parliamentary Centre
- 14:30–18:30**




Standing Committee on Sustainable Development, Finance & Trade: Briefing on *The parliamentary contribution to the 2017 UN Climate Change Conference, and Debate on Engaging the private sector in implementing the SDGs, especially on renewable energy*
Multi-functional Hall (first floor), Parliamentary Centre
- 14:30–18:30**

Assembly : Continuation of the General Debate
Dumsky Hall (ground floor), Tavrishesky Palace
- 14:30–18:30**

 Possible drafting committee on the emergency item*
Reading Room (ground floor), Tavrishesky Palace
- 15:30–17:30**

 Interactive session on *The UN process for the prohibition of nuclear weapons: What hope for nuclear disarmament?*
Hall no. 1 (ground floor), Tavrishesky Palace

Tuesday, 17 October 2017 (Day 3)

time	Assembly / Governing Council 	Committees / Panel discussions 		Other Assembly events, including in camera sessions 	ASGP
08:00					
09:00		e-Parliament interactive session			
10:00			Standing Committee on Peace and International Security	Advisory Group on Health*	ASGP Meeting
11:00		Open session of IHL Committee			
12:00					
13:00					

* In camera meetings

14:00						
15:00	Assembly Adoption of the resolution on the emergency item, and Conclusion of the General Debate	Standing Committee on Democracy & Human Rights		Bureau of Standing Comm. on Peace & International Security*	Committee on the Human Rights of Parliamentarians*	ASGP Meeting
16:00						
17:00		Hearing with candidates for IPU President	Standing Committee on Sustainable Development, Finance & Trade			
18:00						

8 p.m.

Cultural evening

Venue:

Mariinsky Theatre New Stage (Mariinsky II)

Tuesday, 17 October 2017 (Day 3)

MORNING

09:00–10:30



e-Parliament interactive session on *The digital tools that parliamentarians use to do their work*
Hall no. 1 (ground floor), Tavrishesky Palace

09:00–12:00



Advisory Group on Health*
Hall no. 115 (ground floor), Tavrishesky Palace

09:00–13:00



Standing Committee on Peace & International Security

Panel discussion on *The role of parliament in monitoring the action of national armed forces participating in UN peacekeeping operations* and Panel discussion on *The implementation of a previous resolution on cyber warfare*
Multi-functional Hall (first floor), Parliamentary Centre

10:00–11:30

ASGP

ASGP Meeting
Event Hall (second floor), Parliamentary Centre

10:30–13:00



Executive Committee*
Reading Room (ground floor), Tavrishesky Palace

11:00–13:00



Open session of the Committee to Promote Respect for International Humanitarian Law
Hall no. 1 (ground floor), Tavrishesky Palace

11:00–13:00



Parity Debate: Holding the purse strings: Exercising oversight for the common good
Dumsky Hall (ground floor), Tavrishesky Palace

AFTERNOON


14:30–16:00




Standing Committee on Democracy & Human Rights


Adoption of the draft resolution
Hall no. 1 (ground floor), Tavrishesky Palace


14:30–16:00
 Bureau of the Standing Committee on Peace & International Security*
Reading Room (ground floor), Tavrishesky Palace

14:30–18:00
 Committee on the Human Rights of Parliamentarians*
Hall no. 16 (ground floor), Tavrishesky Palace




14:30–18:30

Assembly :
 · Adoption of the resolution on the emergency item, and
 · Conclusion of the General Debate
Dumsky Hall (ground floor), Tavrishesky Palace

14:30–17:30
ASGP
 ASGP Meeting
Event Hall (second floor), Parliamentary Centre

16:30–18:30

Standing Committee on Sustainable Development, Finance & Trade
 Panel discussion on *Using science and research to achieve the highest health standards*
Hall no. 1 (ground floor), Tavrishesky Palace

16:30–18:30

 Hearing with candidates for IPU President
Multi-functional Hall (first floor), Parliamentary Centre

Wednesday, 18 October 2017 (Day 4)

time	Assembly / Governing Council 	Committees / Panel discussions 	Other Assembly events, including in camera sessions 	ASGP
08:00				
09:00			Bureau of Women Parliamentarians*	
10:00	Governing Council - Election of IPU President	Standing Committee on Peace and International Security 09:00–13:00		ASGP Meeting
11:00	- Decisions on the human rights of MPs, and			
12:00	- Reports of specialized meetings			
13:00				
14:00				
15:00	Governing Council followed by Assembly - Closing sitting			ASGP Meeting
16:00				
17:00				
18:00				

* *In camera meetings*

Wednesday, 18 October 2017 (Day 4)

MORNING

08:00–10:00



Bureau of Women Parliamentarians*
Reading Room (ground floor), Tavrichesky Palace

09:30–13:00



Governing Council:

- Election of IPU President
- Decisions on the human rights of MPs, and
- Reports of specialized meetings

Dumsky Hall (ground floor), Tavrichesky Palace

10:00–12:30

ASGP

ASGP Meeting
Event Hall (second floor), Parliamentary Centre

09:00–13:00



Standing Committee on Peace & International Security
Expert hearing on Sustaining peace as a vehicle for achieving sustainable development,
Hall no. 1 (ground floor), Tavrichesky Palace

AFTERNOON

14:30



Governing Council
Dumsky Hall (ground floor), Tavrichesky Palace

14:30–17:30

ASGP

ASGP Meeting
Event Hall (second floor), Parliamentary Centre

At the end
of the Governing
Council



Assembly

- Adoption of resolutions
- Reports of the Standing Committees
- Outcome document of the General Debate, and
- Closing sitting

Dumsky Hall (ground floor), Tavrichesky Palace

SEATING ARRANGEMENTS IN MEETING ROOMS

Important

The Dumsky Hall, where the Assembly, Governing Council and Forum of Women MPs will meet, is a room of architectural and historical significance and was the seat of the first Russian Parliament (1905). For this reason, its set-up cannot be modified and seating in the Hall is limited.

The Hall has a total capacity of 680 seats. This falls short of the number of seats normally available in the main plenary hall at IPU Assemblies. Consequently, each delegation, independent of its composition, will be allocated a maximum of four seats. As there is no second row of chairs, advisers and secretaries will sit next to their parliamentary delegates, when possible. Additional seating is also available in the Dumsky Hall gallery on the first floor (capacity: 350 seats).

As usual, lots have been drawn among the delegations participating in the session to determine which will be seated in the first row of the Plenary Hall.

The name of the delegation from **NAMIBIA** was drawn, and this delegation has accordingly been placed in the first row, on the left-hand side of the Chair. Other delegations follow in *English alphabetical order*.

The first and last seats of each delegation are marked by a country signboard.

For the Forum of Women Parliamentarians, Standing Committee plenary sessions and other meetings, delegates are invited to collect their country nameplate when entering the room and place it in front of them, clearly visible.

AGENDA OF THE ASSEMBLY

1. Election of the President and Vice-Presidents of the 137th Assembly
2. Consideration of requests for the inclusion of an emergency item in the Assembly agenda
3. General Debate on *Promoting cultural pluralism and peace through inter-faith and inter-ethnic dialogue*
4. Sharing our diversity: The 20th anniversary of the Universal Declaration on Democracy (*Standing Committee on Democracy and Human Rights*)
5. Reports of the Standing Committees on Peace and International Security, Sustainable Development, Finance and Trade and United Nations Affairs
6. Approval of the subject item for the Standing Committee on Democracy and Human Rights at the 139th IPU Assembly and appointment of the Rapporteurs

AGENDAS OF THE STANDING COMMITTEES

Standing Committee on Peace and International Security

1. Adoption of the agenda
2. Approval of the summary record of the Committee's session held on the occasion of the 136th IPU Assembly in Dhaka (April 2017)
3. Elections to the Bureau
4. Panel discussion on *The role of parliament in monitoring the action of national armed forces participating in UN peacekeeping operations*
5. Panel discussion on the implementation of a previous resolution on cyber warfare (Hanoi, 2015)
6. Expert hearing on *Sustaining peace as a vehicle for achieving sustainable development*
7. Any other business

Standing Committee on Sustainable Development, Finance and Trade

1. Adoption of the agenda
2. Approval of the summary record of the Committee's session held on the occasion of the 136th IPU Assembly in Dhaka (April 2017)
3. Elections to the Bureau

4. Parliamentary contribution to the 2017 UN Climate Change Conference
5. Debate on *Engaging the private sector in implementing the SDGs, especially on renewable energy*
6. Panel discussion on *Using science and research to achieve the highest health standards*
7. Any other business

Standing Committee on Democracy and Human Rights

1. Adoption of the agenda
2. Approval of the summary record of the Committee's session held on the occasion of the 136th IPU Assembly in Dhaka (April 2017)
3. Elections to the Bureau
4. *Sharing our diversity: The 20th anniversary of the Universal Declaration on Democracy*
5. Preparations for future Assemblies
6. Any other business

Standing Committee on United Nations Affairs

1. Adoption of the agenda
2. Approval of the summary record of the Committee's session held on the occasion of the 136th IPU Assembly in Dhaka (April 2017)
3. Panel discussion on *The parliamentary dimension to the United Nations – 20 years in the making*
4. Panel discussion on *The role of the UN General Assembly in international governance: What path forward?*
5. Any other business

Other events

- Interactive session on *Ending AIDS through improving sexual and reproductive health: the need for urgent parliamentary action*, organized in cooperation with the World Health Organization (WHO), and the Partnership for Maternal, Newborn and Child Health (PMNCH). (Sunday, 15 October, 13.00 to 14.30, Reading Room, Tavrichesky Palace)
- Interactive session on the *Key findings from the 2017 Global Parliamentary Report on oversight* (Sunday, 15 October, 15.00 to 18.00, Reading Room, Tavrichesky Palace)
- Interactive session on *The UN process for the prohibition of nuclear weapons: What hope for nuclear disarmament*, organized in cooperation with Parliamentarians for Nuclear Non-Proliferation and Disarmament (PNDD). (Monday, 16 October, 15.30 to 17.30, Hall No. 1, Tavrichesky Palace)
- E-Parliament interactive session on *The digital tools that parliamentarians use to do their work* (Tuesday, 17 October, 09.00 to 10.30, Hall No. 1, Tavrichesky Palace)

REGISTRATION OF SPEAKERS AND SPEAKING TIME FOR THE GENERAL DEBATE

Delegations may register at the speakers' registration desk.

Venue	Registration desk, outside the Plenary Hall (Dumsky Hall)
Opening hours	<ul style="list-style-type: none"> • Saturday, 14 October between 10:00 – 18:00 • Sunday, 15 October from 9:00 - 13:00 and from 14:00 to 18:30
Officer in charge	Mr. Ed Cooper
Number of speakers	<ul style="list-style-type: none"> • IPU Members & Associate Members: up to 2 speakers • Observers: only 1 speaker* <p>* According to the decision adopted at the 164th session of the Council in Brussels (April 1999). Each programme and organ of the United Nations will be allowed to register one speaker each.</p>
Speaking time	<ul style="list-style-type: none"> • IPU Members and Associate Members: 7 minutes per delegation (unless the Assembly Steering Committee decides otherwise) • Observers: 4 minutes
Segments in the list	<p>The Secretariat will register speakers to the following three segments:</p> <ul style="list-style-type: none"> • Speakers of Parliament • First speakers • Second speakers (reserved for delegations of Members and Associate Members).
Distribution of speeches	<p>Delegations are kindly invited to submit the texts of official speeches to speeches@ipu.org. As far as possible, the texts of official statements delivered in the General Debate will be published on the Assembly webpage and will be part of the records of the Assembly. Due to technical limitations, only speeches in English, French and Spanish will be posted. Please note that the IPU Secretariat is not in a position to translate the texts of speeches.</p>
Final order of speakers	<p>At 18.00 on Saturday, 14 October, the Secretariat will determine the final order of speakers for each segment by the public drawing of lots.</p>
Where to find the list?	<p>The List of speakers will be available on the official documents' tables located outside the plenary hall, at the Documents distribution service, as well as on the 137th Assembly webpage and App.</p>
Can we register after the drawing of lots?	<p>Speakers registering after the drawing of lots will be added to the list (in their respective categories) in the order in which they have registered, until the Assembly closes the list of speakers. A revised list containing such additions will be issued at the end of each day.</p>
How to change the order?	<p>Delegates may exchange their place on the list with other speakers. In case of changes, please inform Ms. Anda Filip, Secretary of the Assembly.</p> <p>Any bilateral arrangements which may be made by delegations to exchange places in the List of Speakers will not lead to a renumbering of the position held by speakers in the list.</p>

Time-keeping

A green light will shine when the speaker commences; when the speaker has only one minute remaining, an orange light will shine; when the speaking time has been used up, a red light will flash. Second speakers from a delegation may find it useful to consult the time-keepers to ascertain the precise amount of time available to them for their statements.

ADDITIONAL INFORMATION

Registration Desk and Information Counter

The Registration Desk is located in the Pavilion just outside the main entrance of the Tavrichesky Palace. The Information Counter, where delegates may collect documents and other communications from their pigeon-holes, as well as book meeting rooms, is located in the Kupolny Hall of the Palace. Both services will be open as follows:







- Wednesday, 11 October from 10.00 to 18.00;
- Thursday, 12 October 2017 from 9.00 to 18.00;
- Friday, 13 October to Tuesday, 17 October from 8.00 to 19.00; and
- Wednesday, 18 October from 8.00 to 18.00.

All participants are requested to register with the Information Desk that will distribute the identity badges.

The provisional List of Delegates will be available for consultation on the IPU website and App. A hard copy can be obtained, upon request, from the Documents Distribution Service. In the afternoon of Sunday, 15 October, delegation coordinators and secretaries are kindly requested to collect from the Registration Desk, a document containing information relating to their delegation. Any modifications should be signed by the Head of the delegation and given to Ms. M. Filippin at the Registration Desk not later than 17 October at 12 noon.

The colour of the identity badges corresponds to the following categories of participants:

Delegates, Members of Parliament	
Secretaries, Advisers	
Observers	
ASGP	
Members of the Russian Parliament (non-members of delegation)	
Diplomatic Corps	
Special Guests	
Accompanying Persons	
Assembly Secretariat	

Host Parliament Secretariat	
Host Organizing Committee	
Protocol	
Press	
Public	
Security	 
Host staff	

For security reasons, admission to the Assembly facilities and to all programme activities will be limited to the persons wearing identity badges received at the time of registration. All participants are therefore requested to wear their identity badges at all times.

Delegates should always have some form of photo ID with them, as it will be required should an Assembly badge be lost.

Table of votes at the Assembly

In conformity with Rule 29 of the Assembly Rules, the table indicating the number of votes to which delegations taking part in the session are entitled will be distributed at the opening of the Assembly. Delegates are reminded that votes are allocated in accordance with the provisions of Article 15 of the Statutes which reads as follows:

“ARTICLE 15

1. Only delegates present in person shall have the right to vote.
2. The number of votes to which each Member of the IPU is entitled shall be calculated on the following basis:
 - a) Each Member of the IPU shall have a minimum of ten votes;
 - b) Each Member of the IPU shall have the following additional number of votes in relation to the population of its country:

From 1	to	5	million inhabitants:	1 vote
From more than 5	to	10	million inhabitants:	2 votes
From more than 10	to	20	million inhabitants:	3 votes
From more than 20	to	30	million inhabitants:	4 votes
From more than 30	to	40	million inhabitants:	5 votes
From more than 40	to	50	million inhabitants:	6 votes
From more than 50	to	60	million inhabitants:	7 votes
From more than 60	to	80	million inhabitants:	8 votes
From more than 80	to	100	million inhabitants:	9 votes
From more than 100	to	150	million inhabitants:	10 votes
From more than 150	to	200	million inhabitants:	11 votes
From more than 200	to	300	million inhabitants:	12 votes
From		300	million inhabitants:	13 votes

(c) Any delegation composed exclusively of parliamentarians of the same sex shall have a minimum of eight votes (instead of the ten for mixed delegations) at the Assembly of the Inter-Parliamentary Union. For delegations entitled to a certain number of additional votes, the overall calculation will be made on the basis of eight votes instead of ten.

3. A delegation may split its votes so as to express the diverse views of its members. No one delegate may record more than 10 votes. "

Assembly documents

The Secretary General has overall responsibility for authorizing the circulation of all official documents for the session; only such documents will be distributed in the meeting rooms.

Before the opening of each plenary session, all relevant documents for the meeting will be found on the tables inside the meeting rooms. Similarly, for Standing Committee meetings, the pertinent documents will be available in the Committee room.

Delegates will also find every day in all meeting rooms and at the Information Counter, as well as on the IPU website (www.ipu.org/conf-e/137agnd.htm) and Assembly App, the Journal giving them the latest updates on the programme of meetings and other important information.

Distribution of messages and communications

The sending of messages through the Information Counter is a service made available to delegations with a view to facilitating communications on matters relating to the Assembly and its proceedings.

Delegations which wish to make known to IPU Members their point of view on any question other than those related to the working of the sessions may do so, under their own responsibility, by leaving documentation on tables set aside for this purpose. These tables are located in the Ekaterininsky Hall (ground floor of the Tavrichesky Palace).

Results of the Assembly and related meetings

All Delegations will receive two printed copies of the Results of the 137th Assembly. Members of the IPU are also reminded that the Results will be accessible from the IPU website (<http://www.ipu.org>) and can be downloaded in PDF format two weeks after the close of the Assembly.

Summary records of the debates

The Summary Records of the Governing Council, those of the Assembly, and of the four Standing Committees, will be prepared by the Secretariat and posted on the website within a maximum of three months after the Assembly.

Submission and Control of Documents

Delegations wishing to submit a document on matters relating to the Assembly agenda and that of the Governing Council or transmit any information to the Assembly Secretariat (change in their Executive Bureau, contact details, etc.) are requested to do so at this Service. It is located in the Atrium on the ground floor of the Tavrichesky Palace and the person in charge of this Service is Ms. C. Bon.

Distribution of Documents

As usual, working documents will be available to delegates in the various meeting rooms. Delegates will also be able to obtain additional copies from the Documents Distribution Service, located in Hall no. 10, close to the Ekaterininsky Hall, on the ground floor of the Tavrichesky Palace. The person in charge of this Service is Mr. R. Farzaam.

However, in keeping with the decision by the IPU governing bodies to reduce the carbon footprint of the Organization and continue to curb paper waste, **only a limited number of documentation sets** will be printed for the various sessions of the Assembly.

Delegates who wish to obtain additional copies of documents posted on the IPU website may use the print-on-demand service available at the Typing Pool and Photocopying service for delegates (Ekaterininsky Hall). Moreover, all documents on the IPU website are also available on the Assembly App.

Simultaneous Interpretation

The IPU Secretariat will provide simultaneous interpretation in English, French, Arabic and Spanish at the meetings of all statutory bodies.

Four other interpretation channels have been reserved for Chinese, Japanese, Portuguese and Russian at sittings of the Assembly and the Governing Council, and for some sessions of the Standing Committees. These booths are provided free of charge and may be used by the interpretation teams of these languages.

Delegates may, exceptionally, use other languages than those mentioned above, provided that they arrange for their speech to be interpreted into one of the IPU's official languages (English and French) by a member of their delegation who will be given access to an interpretation booth. To allow for all necessary arrangements to be made in good time, delegations should contact, well in advance, the Chief Interpreter (Ms. F. Steinig-Huang) or the English booth interpreters assigned to the meeting at which the speech will be delivered. Moreover, eight copies of a translation of the speech into one of the IPU's official languages should be given to the Chief Interpreter or to the English booth for distribution to the other interpreters.

Electronic copies of speeches should be e-mailed in PDF format to **speeches@ipu.org**, a **minimum of three hours before the speech is to be made** so as to ensure a high quality of simultaneous interpretation into the other working languages.

Press Service

A Press Service will operate throughout the Assembly in Offices 131 and 132 (ground floor) and 321 (second floor) of the Tavrichesky Palace. It will be open to correspondents of the national and international press, radio and television. The persons in charge of this service are Ms. Jean Milligan, IPU Communications Officer, and Mr. Sergey Sumbaev, Deputy Head of the Press Service of the Council of Federation of the Federal Assembly of the Russian Federation.

Mr. Sergey Sumbaev

Deputy Head of the Press Service of the Council of Federation of the Federal Assembly of the Russian Federation
tel.: **+7 (926) 232 8584**

Ms. Inessa S. Savich-Tereschenko

Executive officer of the Press Service of the Council of Federation of the Federal Assembly of the Russian Federation
tel.: **+7 (985) 410 1855**

Journalists wishing to cover the Assembly must receive accreditation from the Press Service in order to obtain the necessary documentation and identity badges.

Social Media



Join the discussions at the 137th IPU Assembly on Twitter, using the #IPU137 hashtag. Follow IPU on @IPUParliament.



Photos from the 137th Assembly of the IPU will be posted on Flickr (www.ipu.org/137pics). All photos are available for download and free use. Please credit: Parliament of the Russian Federation.

Informal and bilateral meeting rooms

In addition to the two meeting rooms reserved for geopolitical and other group meetings, there are also several bilateral meeting rooms available on the premises of the Tavrishesky Palace. Reservations for the informal meeting rooms are handled by the IPU Information Counter, while any delegation wishing to reserve a bilateral meeting room may contact Ms. S. A. Sader, through the Information Counter; all reservations are made on a first-come-first-served basis.

Typing Pool, Photocopying Service for Delegates and Print-on-demand service

In order to facilitate the work of the delegates, a typing pool and photocopying service will be available from 12 to 18 October 2017. This service is located in the Ekaterininsky Hall, ground floor of the Tavrishesky Palace.

A print-on-demand service will also be available in the Typing Pool and Photocopying Service where delegates may request additional copies of all documents posted on the IPU website.

Information and Transport Services Desks

Information and Transport Services Desks for IPU delegates and ASGP participants will be located in the lobby areas of all official hotels and at the conference venues.

Participants may contact this service for information related to the work of the Assembly, as well as for transportation arrangements for departure. General tourist information for delegates and accompanying persons will also be available at these desks.

Transportation services

Transfers will be provided upon arrival at and departure from Pulkovo International airport to official hotels. Shuttle buses will also be provided between the official hotels and the Tavrishesky Palace and the Parliamentary Centre, the two Assembly sites.

Transportation will also be provided for all official functions during the Assembly.

Internet and Wi-Fi access

Free Internet access for delegates will be available from 11 to 18 October 2017. This service is located in the Ekaterininsky Hall, ground floor of the Tavrishesky Palace. Wi-Fi access to the Internet is also available throughout the building, using the following network (SID): IPU137, password: ipu137ru.

Assembly App

The 137 App was released on 5 September 2017. It can be downloaded from the App store through CrowdCompass (App developer) "Attendee Hub" (link on the IPU website). Alternatively, the IPU Secretariat will be pleased to send delegates an invitation via email (sas@ipu.org). The hard-coded text of the App is available in English, French, German, Portuguese and Spanish. A short user manual in English and French has been posted on the IPU website and can be obtained, upon request, at the Registration Desk.

The purpose of the App is to facilitate the online consultation of official IPU documents, as part of the IPU's paper smart policy, and to enhance delegates' participation in IPU Assemblies.

Delegates are invited to provide feedback and comments, via the online survey, which will be published at the end of the 137th Assembly.

Medical Service

A first-aid medical service will be available at the Assembly venues:

- Tavrishesky Palace: Hall no. 211 on the level between ground and first floors (entrance from the first floor), East (left) side.
- Parliamentary Centre: Halls no. 135–136 on the ground floor.

Prayer Rooms

Delegates are informed that prayer rooms (Halls no. 109 and 111) are available on the ground floor of the Tavrishesky Palace.

No-smoking policy

There is a no-smoking policy in effect in all areas within the Tavrishesky Palace and Parliamentary Centre. Therefore, those delegates wishing to smoke are invited to use the outside areas designated for this purpose (near the main entrances to the Tavrishesky Palace and Parliamentary Centre).

Facilities

Assembly participants will have access to the following services at the conference venue:

- Restaurants and coffee break areas
- ATMs and Currency Exchange office
- Post Office
- Mobile operator's stand
- Theatre tickets and guided tour booking counter
- Transportation services counter
- Telephone & Fax

DELEGATION OF THE RUSSIAN FEDERATION TO THE 137th ASSEMBLY

COUNCIL OF THE FEDERATION

1. Mr. Ilyas UMAKHANOV – Deputy Chairman of the Council of the Federation, Leader of the Delegation
2. Mr. Nikolay FEDOROV – First Deputy Chairman of the Council of the Federation
3. Ms. Galina KARELOVA – Deputy Chairperson of the Council of the Federation
4. Mr. Konstantin KOSACHEV – Chairman of the Council of the Federation's Foreign Affairs Committee, member of the IPU Executive Committee
5. Ms. Liliya GUMEROVA – First Deputy Chairperson of the Council of the Federation's Science, Education and Culture Committee
6. Mr. Andrey KLIMOV – Deputy Chairman of the Council of the Federation's Foreign Affairs Committee
7. Ms. Elena AFANASIEVA – Member of the Council of the Federation's Constitutional Legislation and State-Building Committee
8. Ms. Valentina PETRENKO – Member of the Council of the Federation's Constitutional Legislation and State-Building Committee, Chairperson of the Eurasia geopolitical group at the IPU
9. Mr. Serguey MARTYNOV – Secretary General of the Council of the Federation, ASGP member

STATE DUMA

1. Mr. Petr TOLSTOY – Deputy Chairman of the State Duma
2. Mr. Sergey GAVRILOV – Chairman of the State Duma's Civil Society Development Issues, Public Associations and Religious Organizations Committee
3. Mr. Leonid KALASHNIKOV – Chairman of the State Duma's Committee on Affairs of the Commonwealth of Independent States, Eurasian Integration and Relations with Compatriots
4. Mr. Leonid SLUTSKY – Chairman of the State Duma's Foreign Affairs Committee
5. Ms. Olga TIMOFEEVA – Chairperson of the State Duma's Ecology and Environmental Protection Committee
6. Mr. Mikhail EMELYANOV – First Deputy Chairman of the State Duma's State Construction and Legislation Committee
7. Ms. Elena VTORYGINA – Deputy Chairman of the State Duma's Family, Women and Children's Committee

ORGANIZING COMMITTEE OF THE 137th ASSEMBLY

1. Mr. Ilyas UMAKHANOV – Deputy Chairman of the Council of the Federation, co-Director of the Organizing Committee
2. Mr. Petr TOLSTOY – Deputy Chairman of the State Duma, co-Director of the Organizing Committee
3. Mr. Konstantin KOSACHEV – Chairman of the Council of the Federation's Foreign Affairs Committee, Deputy of the co-Director of the Organizing Committee

4. Mr. Lev SHCHERBAKOV – First Deputy Secretary General of the Council of the Federation, Deputy of the co-Director of the Organizing Committee
5. Mr. Nikolay PARUZIN – Head of the International Relations Department of the Council of the Federation Secretariat
6. Mr. Vitaliy SEMIKIN – Head of the Administrative Affairs Department of the Council of the Federation Secretariat
7. Mr. Andrey PETRENKO – Head of Economic and Financial Department of the Council of the Federation Secretariat
8. Mr. Nikolay KOSTIULIN – Head of the Organizational Support Department of the Council of the Federation Secretariat
9. Mr. Valeriy POPOV – Head of the Information Technologies and Workflow Department of the Council of the Federation Secretariat
10. Mr. Pavel ERMOSHIN – Senior Counsellor of the International Relations Department of the Council of the Federation Secretariat
11. Mr. Mikhail TKACHENKO – Head of the International Parliamentary Organizations' Division of the International Relations Department of the Council of the Federation Secretariat
12. Ms. Olga FOLOMEeva – Deputy Head of the International Parliamentary Organizations' Division of the International Relations Department of the Council of the Federation Secretariat
13. Mr. Mikhail PASHKOV – Head of International Cooperation Department of the State Duma Secretariat
14. Mr. Valery STAVITSKY – Senior Counsellor of Cooperation with the Inter-Parliamentary Union and Information Support of the Interparliamentary Activities Department of the State Duma Secretariat
15. Mr. Evgeniy GRIGORIEV – Chairperson of the St. Petersburg Committee on Foreign Relations
16. Mr. Alexey SERGEEV – Secretary General – Head of the Secretariat of the IPA CIS Council
17. Mr. Valery NUYANZIN – Deputy Head of the Secretariat of the IPA CIS Council – Head of Administrative Affairs Department
18. Mr. Dmitry KARTASHOV – First Deputy Director of "Roscongress" Foundation
19. Mr. Artem RASKLADKA – Head of the Customized Events Directorate of "Roscongress" Foundation

IPU STATUTORY BODIES

ASSEMBLY

The Assembly will elect its President at the opening of its proceedings on Sunday, 15 October at 11:00.

Steering Committee

Under Assembly Rule 9, the Steering Committee is composed of the President of the Assembly, the President and the Vice-President of the Inter-Parliamentary Union. The Presidents of the Standing Committees may take part in an advisory capacity in the work of the Steering Committee, which is assisted by the Secretary General of the IPU.

Standing Committee – Peace and International Security

President: Ms. L. Rojas (Mexico)
Vice-President: Mr. D. Pacheco (Portugal)
Secretary: Ms. Laurence Marzal

Standing Committee – Sustainable Development, Finance and Trade

President: Ms. S. Tioulong (Cambodia)
Vice-President: Mr. A. Cissé (Mali)
Secretary: Ms. Aleksandra Blagojevic

Standing Committee – Democracy and Human Rights

President: Ms. B. Tshireletso (Botswana)
Vice-President: Ms. S. Koutra-Koukouma (Cyprus)
Secretary: Mr. Andy Richardson

Standing Committee – United Nations Affairs

President: Mr. A. Avsan (Sweden)
Vice-President: Mr. A.F.I. Al-Mansour (Sudan)
Secretary: Ms. Paddy Torsney

GOVERNING COUNCIL

President: Mr. Saber Chowdhury (Bangladesh)
Secretary: Ms. Stara Ahmidouch

EXECUTIVE COMMITTEE

President: Mr. S. Chowdhury (Bangladesh)
Vice-President: Mr. I. Liddell-Grainger (United Kingdom)
IPU Vice-Presidents: Mr. K. Jalali (Islamic Republic of Iran)
Mr. K. Kosachev (Russian Federation)
Ms. M.Y. Ferrer Gómez (Cuba)
Mr. A. Abdel Aal (Egypt)

Members: Mr. R. del Picchia (France)
Mr. S. Suzuki (Japan)
Ms. A. Habibou (Niger)
Mr. A. Lins (Brazil)
Ms. M.I. Oliveira Valente (Angola)
Ms. F. Benbadis (Algeria)
Mr. Nguyen Van Giao (Viet Nam)
Ms. M. Mensah-Williams (Namibia)
Vacancy (Kenya)
Vacancy (Netherlands)
Vacancy (Norway)

Secretary: Ms. Stara Ahmidouch

IPU SECRETARIAT

Secretary General

- Mr. Martin Chungong

Executive Office

- Ms. Stara Ahmidouch, Chief of Staff
- Mr. Mokhtar Omar, Senior Adviser to the Secretary General
- Ms. Sharon Varturk, Executive Assistant

Division for Member Parliaments and External Relations

- Ms. Anda Filip, Director, Secretary of the Assembly
- Ms. Sally-Anne Sader, Conference Services Officer
- Mr. Roberto Rodriguez Valencia, External Relations Officer

Language Services

- Ms. Stara Ahmidouch, Head
 - Mr. Hervé Compagnion, Senior French Reviser
 - Ms. Borislava Sasic, English Reviser
- #### *Documents Service*
- Ms. Catherine Bon, Documents Service Officer

Office of the Permanent Observer of the IPU to the United Nations

- Ms. Paddy Torsney, Head
- Mr. Alessandro Motter, Senior Adviser

Division of Programmes

- Ms. Karen Jabre, Director
- #### *Technical Cooperation*
- Ms. Norah Babic, Programme Manager
 - Ms. Laurence Marzal, Programme Officer
 - Mr. Jonathan Lang, Project Officer
- #### *International Development*
- Ms. Aleksandra Blagojevic, Programme Manager
- #### *Resource Centre*
- Mr. Andy Richardson, Information Specialist
 - Ms. Hiroko Yamaguchi, Research and Database Officer

- Mr. Yong-Hoon Choi, Research Officer (Secondee)
- #### *Gender Partnership Programme*
- Ms. Kareen Jabre, Programme Manager
 - Ms. Zeina Hilal, Programme Officer
 - Ms. Mariana Duarte Mützenberg, Programme Officer
- #### *Youth Participation*
- Ms. Zeina Hilal, Programme Officer
 - Mr. Jonathan Lang, Project Officer

Human Rights Programme

- Mr. Rogier Huijzen, Programme Manager
- Ms. Gaëlle Laroque, Programme Officer
- Mr. Akiyo Afouda, Programme Officer, Secretary, Parliamentary Conference on the WTO
- Ms. Boutayna Lamharzi, Consultant

Communications Division

- Ms. Jean Milligan, Communications Officer
- Mr. Pieyre-Bernard Castelier, Information Systems Officer
- Mr. Will Ramsay, Consultant

Division of Support Services

- Ms. Andrée Lorber-Willis, Director
 - Mr. Ed Cooper, Senior Finance Officer
- #### *Documents reproduction service*
- Mr. Roshid Farzaam, Document Management Assistant

Assembly responsibilities

Assembly

- Ms. Anda Filip, Secretary
- Ms. Andrée Lorber-Willis
- Mr. Ed Cooper
- Mr. Roberto Rodriguez Valencia

Governing Council

- Ms. Stara Ahmidouch, Secretary
- Mr. Akiyo Afouda

Executive Committee

- Ms. Stara Ahmidouch, Secretary
- Mr. Akiyo Afouda
- Ms. Sharon Varturk

Sub-Committee on Finance

- Ms. Andrée Lorber-Willis, Secretary
- Mr. Ed Cooper

Gender Partnership Group

- Ms. Kareen Jabre, Secretary
- Ms. Zeina Hilal
- Ms. Mariana Duarte Mützenberg

Forum and Bureau of Women Parliamentarians

- Ms. Zeina Hilal, Secretary
- Ms. Mariana Duarte Mützenberg
- Ms. Brigitte Filion

Forum of Young Parliamentarians of the IPU

- Ms. Zeina Hilal, Secretary
- Mr. Jonathan Lang
- Mr. Roberto Rodríguez Valencia

Committee on the Human Rights of Parliamentarians

- Mr. Rogier Huizenga, Secretary
- Ms. Gaëlle Laroque
- Ms. Boutayna Lamharzi

Committee on Middle East Questions

- Mr. Martin Chungong, Secretary
- Mr. Mokhtar Omar

Standing Committee - Peace and International Security

- Ms. Laurence Marzal, Secretary
- Mr. Jonathan Lang

Standing Committee - Sustainable Development, Finance and Trade

- Ms. Aleksandra Blagojevic, Secretary
- Mr. Enico Iaia

Standing Committee - Democracy and Human Rights

- Mr. Andy Richardson, Secretary
- Ms. Mariana Duarte Mützenberg

Standing Committee – United Nations Affairs

- Ms. Paddy Torsney, Secretary
- Mr. Alessandro Motter

Drafting committee on the Emergency item

- Ms. Norah Babic, Joint Secretary
- Ms. Hiroko Yamaguchi, Joint Secretary

Committee to Promote and Respect International Humanitarian Law

- Ms. Kareen Jabre, Secretary

Media and Press

- Ms. Jean Milligan

Conference Services

- Ms. Sally-Anne Sader

Submission and control of documents

- Ms. Catherine Bon

Language services

- Ms. Stara Ahmidouch, Head
- Mr. Hervé Compagnion, Senior French Reviser
- Ms. Borislava Sasic, English Translator
- Ms. Frances Steinig-Huang, Chief Interpreter, Head of the English, French and Spanish teams
- Mr. Chawki Rayess, Chief Interpreter, Head of the Arabic team

IT Support

- Mr. Pieyre-Bernard Castelier

Document reproduction and distribution service

- Mr. Roshid Farzaam

Registration and Information desk

- Ms. Marina Filippin

PRESIDENCY OF THE IPU AND ASSEMBLY SECRETARIAT

When calling from outside the Tavrichesky Palace, please use the telephone numbers as indicated hereafter:

	ROOM NUMBER / LOCATION	TELEPHONE NUMBER
President of the Inter-Parliamentary Union Mr. Saber Chowdhury	Hall No. 134 (Tavrichesky Palace, Ground floor)	8 (812) 630 1802
Secretary General of the Inter-Parliamentary Union Mr. Martin Chungong	Hall No. 125 (Tavrichesky Palace, Ground floor)	8 (812) 630 1844
President's Secretariat Ms. Nathalie Michaud-Chiovetta	Hall No. 135 (Tavrichesky Palace, Ground floor)	8 (812) 630 1803
Executive Office Chief of Staff Ms. Stara Ahmidouch Senior Adviser Mr. Mokhtar Omar Executive Assistant Ms. Sharon Varturk	Hall No. 126 (Tavrichesky Palace, Ground floor)	8 (812) 630 1804
Directors' Offices Ms. Anda Filip, Members and External Relations Ms. Kareen Jabre, Programmes Ms. Andrée Lorber-Willis, Support Services	Room 129 Room 128 Room 130 (Tavrichesky Palace, Ground floor)	8 (812) 630 1813 8 (812) 630 1812 8 (812) 630 1814
English and French translation	IPU Secretariat area, Atrium (Tavrichesky Palace, Ground floor)	8 (812) 630 1808
Submission and control of documents Officer-in-charge Ms. Catherine Bon	IPU Secretariat area, Atrium (Tavrichesky Palace, Ground floor)	8 (812) 630 1805
Distribution of documents Officer-in-charge Mr. Roshid Farzaam	Hall No. 10 (Tavrichesky Palace, Ground floor)	8 (812) 630 1810
Registration Desk Ms. Marina Filippin	Registration Pavilion (close to main entrance to Tavrichesky Palace)	8 (812) 630 1818
Typing pool and photocopying service for delegates	Ekaterininsky Hall (Tavrichesky Palace, Ground floor)	8 (812) 630 1820

ASGP President a.i. Mr. Geert Jan A. Hamilton	Offices 211 and 212 Parliamentary Centre (1 st floor)	8 (812) 630 1850
ASGP Joint Secretaries Ms. Emily Commander Ms. Perrine Preuvot	Office 221 Parliamentary Centre (1 st floor)	8 (812) 630 1851

ASSOCIATION OF SECRETARIES GENERAL OF PARLIAMENTS (ASGP)

Timetable

Sunday, 15 October

ASGP excursion (all day)

Monday, 16 October

9.30 a.m. Executive Committee (Room 204, first floor, Parliamentary Centre)

11 a.m. Plenary sitting
Event Hall (second floor, Parliamentary Centre)

2.30 p.m. Plenary sitting
Event Hall (second floor, Parliamentary Centre)

Tuesday, 17 October

9.30 a.m. Executive Committee (Room 204, first floor, Parliamentary Centre)

10 a.m. Plenary sitting
Event Hall (second floor, Parliamentary Centre)

11.30 a.m. Depart by bus for a working lunch at the Legislative Assembly of St. Petersburg (Mariinsky Palace)

3.30 p.m. Plenary sitting
Event Hall (second floor, Parliamentary Centre)

Wednesday, 18 October

9.30 a.m. Executive Committee (Room 204, first floor, Parliamentary Centre)

10 a.m. Plenary sitting
Event Hall (second floor, Parliamentary Centre)

2.30 p.m. Plenary sitting and closure of the ASGP session
Event Hall (second floor, Parliamentary Centre)

Governing bodies of the ASGP

Executive Committee

President a.i.: Mr. Geert Jan A. Hamilton (Netherlands)

Vice-President: Mr. Philippe Schwab (Switzerland)

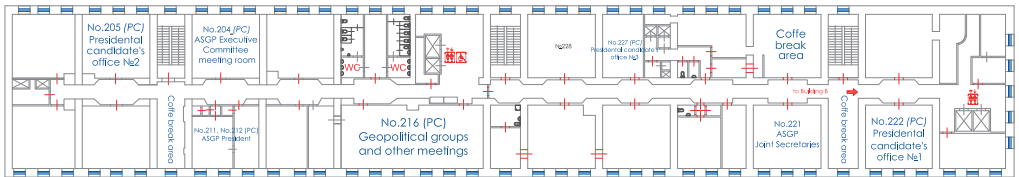
Members: Ms. Maria Alajoe (Estonia)
Mr. Al-Kandari Allam Ali Jaafar (Kuwait)

Mr. José Manuel Araújo (Portugal)
 Mr. Manohar Prasad Bhattarai (Nepal)
 Mr. Najib El Khadi (Morocco)
 Ms. Jane Lubowe Kibirige (Uganda)
 Mr. Christophe Pallez (France)
 Ms. Claressa Surtees (Australia)
 Ms. Emily Commander (United Kingdom)
 Ms. Perrine Preuvot (France)

Secretariat:

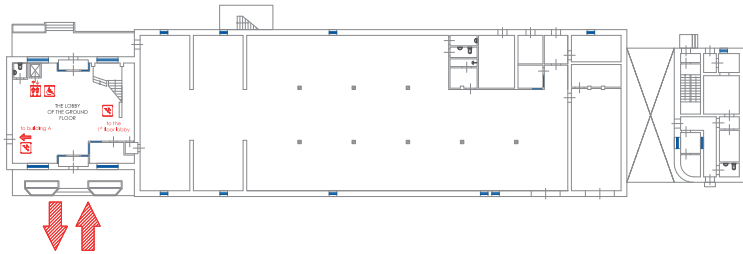
FLOOR PLANS

Parliamentary Centre, Building A, 1st floor



Parliamentary Centre, Building B

Ground floor

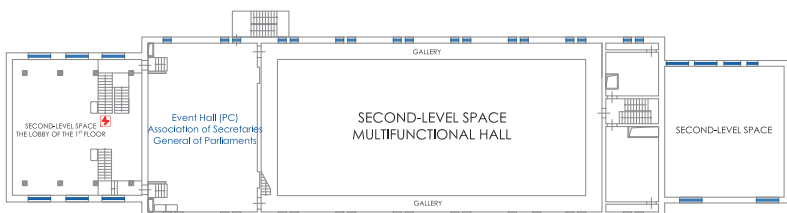


Main entrance/exit

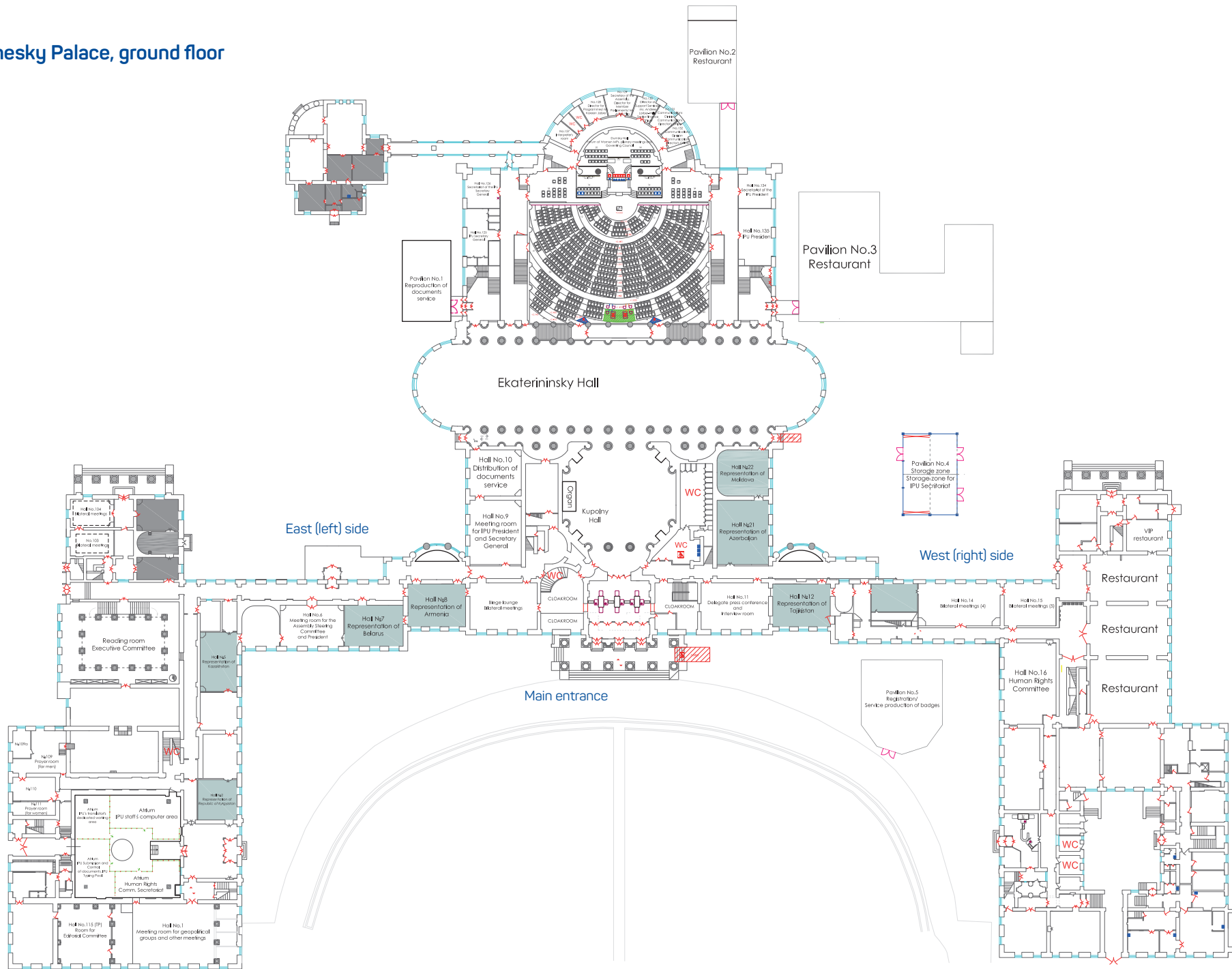
1st floor



2nd floor




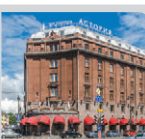
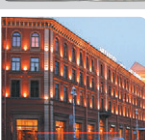
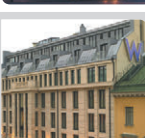
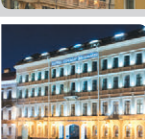



Tavrichesky Palace, ground floor



LIST OF OFFICIAL ASSEMBLY HOTELS



	<p>FOUR SEASONS HOTEL LION PALACE ST PETERSBURG</p>	<p>1, Voznesensky Prospekt, St. Petersburg, 190000 (5 km to Tavrichesky Palace) +7 (812) 339 8000, Fax: +7 (812) 339 8085. aleksander.vasiliev@fourseasons.com http://www.fourseasons.com/stpetersburg/</p>
	<p>BELMOND GRAND HOTEL EUROPE</p>	<p>1/7, Mikhailovskaya Ulitsa, St. Petersburg, 191186 (4 km to Tavrichesky Palace) +7 (812) 329 6000 +7 (812) 329 6001 res.ghe@belmond.com www.belmond.com/grand-hotel-europe-st-petersburg</p>
	<p>LOTTE HOTEL ST PETERSBURG</p>	<p>2, Pereulok Antonenko, St. Petersburg, 190000 (5 km to Tavrichesky) +7 (812) 336 1000 +7 (812) 244 0938 mkochergina@lottehotel.ru www.lottehotel.com/saintpetersburg/en</p>
	<p>HOTEL ASTORIA</p>	<p>39, Bolshaya Morskaya Ulitsa, St. Petersburg, 190000 (5 km to Tavrichesky Palace) +7 (812) 494 5757 +7 (812) 494 5133 reservations.astoria@roccofortehotels.com www.roccofortehotels.com/hotels-and-resorts/hotel-astoria</p>
	<p>ANGLETERRE HOTEL</p>	<p>24, Malaya Morskaya Ulitsa, St. Petersburg, 190000 (5 km to Tavrichesky Palace) +7 (812) 494 5666 +7 (812) 494 5125 reservations.spb@angleterrehotel.com www.angleterrehotel.com</p>
	<p>W ST. PETERSBURG</p>	<p>6, Voznesensky Prospekt, St. Petersburg, 190000 (5 km to Tavrichesky Palace) +7 (812) 610 6161 +7 (812) 315 6021 reservations.wstpetersburg@whotels.com www.wstpetersburg.com</p>
	<p>KEMPINSKI HOTEL MOIKA 22</p>	<p>22, Moika River Embankment, St. Petersburg, 191186 (5 km to Tavrichesky Palace) +7 (812) 335 9111 +7 (812) 335 9190 sales.moika@kempinski.com www.kempinski.com/en/st-petersburg/hotel-moika-22</p>
	<p>DOMINA HOTEL</p>	<p>99, Moika River Embankment, St. Petersburg, 190000 (5 km to Tavrichesky Palace) +7 (812) 385 9900 +7 (812) 385 1290 welcome@dominarussia.com www.dominarussia.com/en/welcome</p>



**CORINTHIA HOTEL
ST PETERSBURG**

57, Nevsky Prospekt, St. Petersburg, 191025
(4 km to Tavrichesky Palace)
+7 (812) 380 2000
+7 (812) 380 1937
eventteam.stpetersburg@corinthia.com
www.corinthia.com/en/hotels/stpetersburg



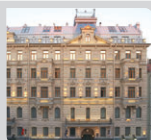
**RADISSON ROYAL
HOTEL**

49/2, Nevsky Prospekt, St. Petersburg, 191025
(4 km to Tavrishesky Palace)
+7 (812) 322 5000
+7 (812) 322 5002
reservations.led@radissonblu.com
www.radissonblu.com/en/hotel-stpetersburg



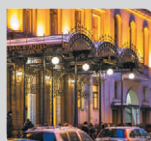
**SOLO SOKOS
HOTEL PALACE
BRIDGE**

2–4, Birzhevoi Pereulok, St. Petersburg, 199004
(8 km to Tavrishesky Palace)
+7 (812) 335 2200
+7 (812) 335 2208
sales@shotels.ru
www.sokoshotels.fi/en/st-petersburg/sokos-hotel-palace-bridge



**PETRO PALACE
HOTEL**

57, Nevsky Prospekt, St. Petersburg, 191025
(4 km to Tavrishesky Palace)
+7 (812) 380 2000
+7 (812) 380 1937
booking@petropalacehotel.com, sales@petropalacehotel.com
www.corinthia.com/en/hotels/stpetersburg



**RENAISSANCE
ST PETERSBURG
BAL TIC HOTEL**

4, Pochtamt skaya Ulitsa, St. Petersburg, 190000
(5 km to Tavrishesky Palace)
+7 (812) 380 4000
+7 (812) 380 4001
petersburg.sales@marriott.com
www.renaissance-hotels.marriott.com/renaissance-st-petersburg-baltic-hotel



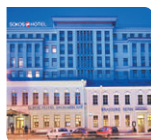
**MARRIOTT
COURTYARD ST
PETERSBURG
VASILIEVSKY
HOTEL**

61/30, Building A, Line 2, Vasilievsky Island, St. Petersburg, 199178
(8 km to Tavrishesky Palace)
+7 (812) 380 4011
+7 (812) 380 4022
petersburg.sales@marriott.com
www.marriott.com.ru/hotels/travel/ledcy-courtyard-st-petersburg-vasilievsky



**ORIGINAL SOKOS
HOTEL OLYMPIA
GARDEN**

3A, Bataysky Pereulok, St. Petersburg, 190013
(8 km to Tavrishesky Palace)
+7 (812) 335 2270
+7 (812) 335 2271
sales@shotels.ru
www.sokoshotels.fi/en/st-petersburg/sokos-hotel-olympia-garden



**SOLO SOKOS
HOTEL
VASILIEVSKY**

11–13, Line 8, Vasilievsky Island, St. Petersburg, 190034
(7 km to Tavrishesky Palace)
+7 (812) 335 2290
+7 (812) 335 2208
sales@shotels.ru
www.sokoshotels.fi/en/st-petersburg/sokos-hotel-vasilievsky

	PARK INN BY RADISSON NEVSKY	4A, Goncharnaya Ulitsa, St. Petersburg, 191036 (7 km to Tavrichesky Palace) +7 (812) 406 7310 +7 (812) 406 7311 yulia.mikhnevich@rezidorparkinn.com www.parkinn.com/hotel-stpetersburg
	CROWNE PLAZA LIGOVSKY HOTEL	61, Ligovsky Prospekt, St. Petersburg, 191040 (4 km to Tavrichesky Palace) +7 (812) 244 0001 +7 (812) 244 0860 info.ledly@ihg.com www.ihg.com/crowneplaza/hotels/gb/en/st-petersburg/ledly/hoteldetail
	AMBASSADOR	5–7, Prospekt Rimskogo-Korsakova, St. Petersburg, 190068 (6 km to Tavrichesky Palace) +7 (812) 331 8844 +7 (812) 609 0977 reservation@ambassador-hotel.ru www.en.ambassador-hotel.ru
	NOVOTEL ST PETERSBURG CENTRE	3A, Ulitsa Mayakovskogo, St. Petersburg, 191025 (3 km to Tavrichesky Palace) +7 (812) 335 1188 +7 (812) 335 9153 H5679-RE@accor.com www.novotel.com/gb/hotel-5679-novotel-saintpetersburg-centre/index.shtml
	DEMETRA ART HOTEL	44, Ulitsa Vosstaniya, St. Petersburg, 191123 (2 km to Tavrichesky Palace) +7 (812) 640 0408 +7 (812) 647 0408 reservation@demetra-art-hotel.com www.demetra-art-hotel.com
	HOTEL DOSTOEVSKY	19, Vladimirsky Prospekt, St. Petersburg, 191002 (4 km to Tavrichesky Palace) +7 (812) 331 3200 +7 (812) 331 3201 reservation@dostoevsky-hotel.com www.dostoevsky-hotel.ru/en
★ ★ ★		
	IBIS ST PETERSBURG	54, Ligovsky Prospekt, St. Petersburg, 191040 (4 km to Tavrichesky Palace) +7 (812) 622 0100 +7 (812) 622 0101 H6157-RE3@accor.com , H6157-SL@accor.com www.ibis.com/gb/hotel-6157-ibis-saint-petersburg-centre/index.shtml
	PRIVILEGIA	15, Grodnensky Pereulok, St. Petersburg, 191014 (2 km to Tavrichesky Palace) +7 (812) 644 5331 prv@eurasia-hotel.ru www.eurasia-hotel.ru/en/hotels/privilegia

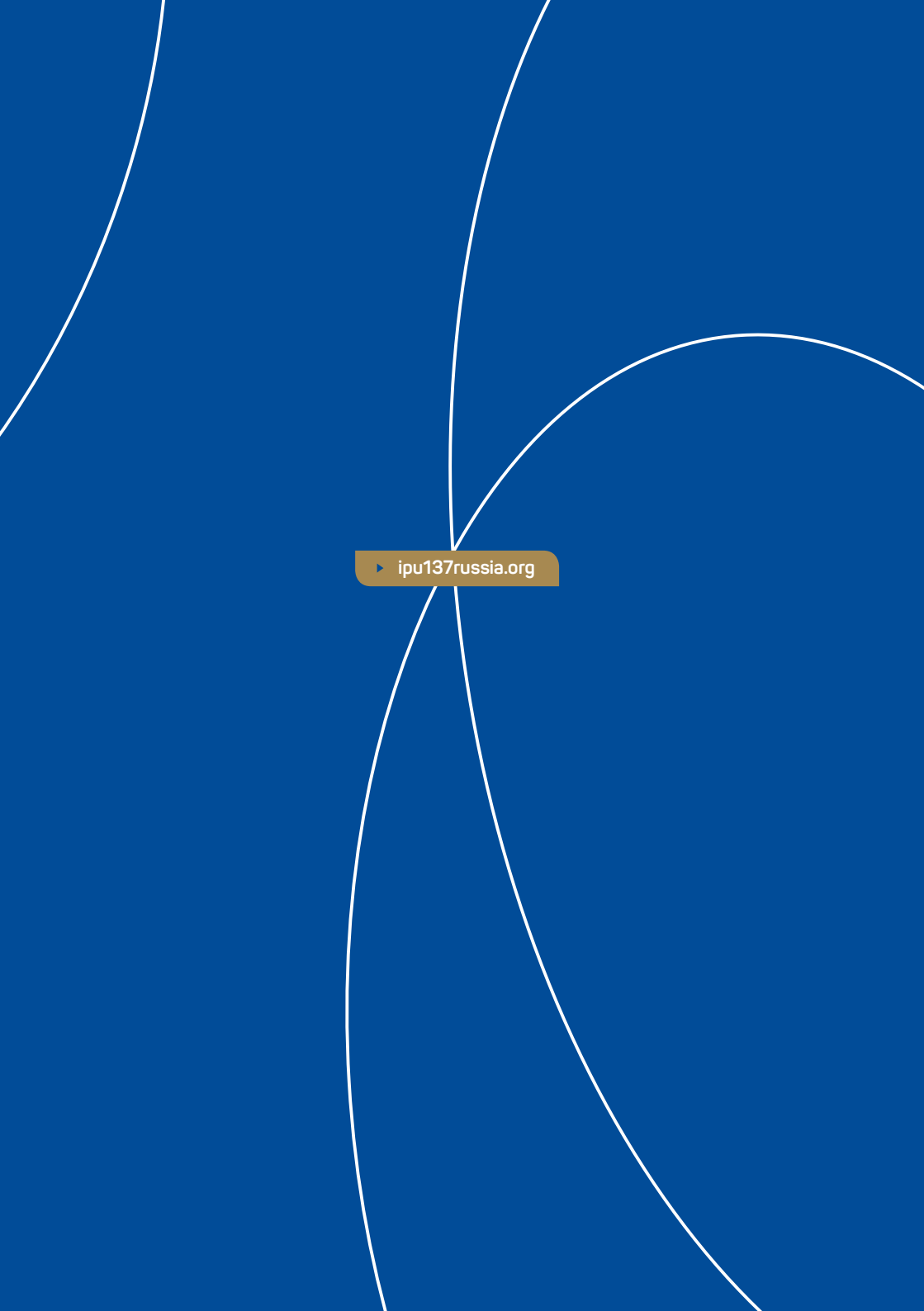
LIST OF EMBASSIES AND CONSULATES IN ST. PETERSBURG

Country	Address	Telephone/Fax/E-mail
Angola	Honorary Consul: Office 324, 36, Shpalernaya Ulitsa, St Petersburg, Russian Federation	t/f. +7 (812) 2720994 www.angolarussia.ru
Armenia	Honorary Consulate: 22, Ulitsa Dekabristov, St Petersburg, 190000, Russian Federation	t. +7 (812) 571 7236 f. +7 (812) 710 6620 e: armgenconsulatepetersburg@mfa.am www.spb.mfa.am/ru
Australia	Honorary Consulate: Office 22, 14, Petrovsky Prospekt, St Petersburg, 197110, Russian Federation	t. +7 (812) 325 7334 f. +7 (812) 334 3326 e: ozcon.spb@gmail.com www.russia.embassy.gov.au/mscw/home.html
Azerbaijan	Consulate General: 27a, 2nd Sovetskaya Ulitsa, St Petersburg, 191024, Russian Federation	t. +7 (812) 717 3990 f. + 7 (812) 717 3891 e: stpetersburg@mission.mfa.gov.az www.azembassy.ru
Bangladesh	Honorary Consul: Office 315, TV Polis Business Centre, 6P Ulitsa Chapigina, St Petersburg, 197378, Russian Federation	t/f. +7 (812) 635 8569 www.bangladeshembassy.ru
Belarus	Embassy Branch: 3A, Ulitsa Bonch-Bruyevicha, St Petersburg, 191124, Russian Federation	t. +7 (812) 273 0078 t. +7 (812) 274 7212 t. +7 (812) 275 8130 f. +7 (812) 273 4176 e: russia.petersburg@mfa.gov.by www.embassybel.ru
Belgium	Consulate General: 11A, Saperny Pereulok, St Petersburg, Russian Federation	t. +7 (812) 579 5791 t. +7 (911) 762 5662 (emergency) f. +7 (812) 579 9501 e: saintpetersburg@diplobel.fed.be www.russia.diplomatie.belgium.be
Bulgaria	Consulate General: 27, Ulitsa Rileyeva, St Petersburg, 191123, Russian Federation	t. +7 (812) 401 0153 t. +7 (812) 401 0152 f. +7 (812) 272 5718 e: secretary@mail.wplus.net www.mfa.bg/embassies/russia/setlang/ll
China	Consulate General: 134, Canal Griboyedova Embankment, St Petersburg, 190121, Russian Federation	t. +7 (812) 713 8009 t. +7 (812) 714 7670 f. +7 (812) 714 7958 e: chinaconsul_sp_ru@mfa.gov.cn www.saint-petersburg.china-consulate.org
Cyprus	Consulate General: 17, Prospekt Chernyshevskogo, St Petersburg, 191123, Russian Federation	t. +7 (812) 456 2255 f. +7 (812) 456 2266 e: info@cyprus-spb.ru www.mfa.gov.cy
Czech Republic	Consulate General: 5 Tverskaya Ulitsa, St Petersburg, 191015, Russian Federation	t. +7 (812) 271 0459 t. +7 (812) 271 4612 f. +7 (812) 271 4615 e: petersburg@embassy.mzv.cz www.mzv.cz/petersburg

Country	Address	Telephone/Fax/E-mail
Democratic People's Republic of Korea	Department of Trade Mission: Apartment 69, 7/2, Ulitsa Nakhimova, Vasilyevsky Island, St Petersburg, 199226, Russian Federation	t. +7 (812) 356 9083 t. +7 (812) 355 5540 t. +7 (812) 356 2968
Denmark	Consulate General: Office 39, 42, River Moika Embankment, St Petersburg, 191186, Russian Federation	t. +7 (812) 703 3900 f. +7 (812) 703 3529 e: ledgkl@um.dk www.rusland.um.dk
Estonia	Consulate General: 14, Bolshaya Monetnaya Ulitsa, St Petersburg, 197101, Russian Federation	t. +7 (812) 702 0920 t. +7 (812) 702 0924 f. +7 (812) 702 0927 e: Consulate.Peterburg@mfa.ee www.peterburg.estemb.ru
Finland	Consulate General: 4, Preobrazhenskaya Ploshchad, St Petersburg, 191028, Russian Federation	t. +7 (812) 331 7600 t. +7 (812) 331 7515 f. +7 (812) 331 7601 www.finland.org.ru
France	Consulate General: 12, Nevsky Prospekt, St Petersburg, 191186, Russian Federation	t. +7 (812) 332 2270 f. +7 (812) 332 2290 www.ambafrance-ru.org
Germany	Consulate General: 39, Furshtatskaya Ulitsa, St Petersburg, 191123, Russian Federation	t. +7 (812) 320 2400 f. +7 (812) 327 3117 e: info@sankt-petersburg.diplo.de www.sankt-petersburg.diplo.de
Greece	Consulate General: 17, Chernishevskogo Prospekt, St Petersburg, 191123, Russian Federation	t. +7 (812) 334 3586 f. +7 (812) 272 8747 e: gremb.mow@mfa.gr www.mfa.gr/russia/ru/the-embassy
Hungary	Consulate General: 15, Ulitsa Marata, St Petersburg, 191025, Russian Federation	t. +7 (812) 312 6458 t. +7 (812) 312 6753 t. +7 (812) 312 9200 f. +7 (812) 312 6432 e: mission.spt@mfa.gov.hu
India	Consulate General: 35, Ulitsa Rileyeva, St Petersburg, 191123, Russian Federation	t. +7 (812) 640 7222 f. +7 (812) 640 7221 www.indianconsulate.ru
Indonesia	Honorary Consul: 15, Kamennooostrovsky Prospekt, St Petersburg, 197101, Russian Federation	t. +7 (812) 237 0883 f. +7 (812) 237 0883 www.kemlu.go.id/moscow/Pages/default.aspx
Israel	Consulate General: P.O.Box 28, Renaissance Pravda, 12-14 Hersonskaya Ulitsa, St Petersburg, 191180, Russian Federation	t. +7 (812) 406 0500 t. +7 (962) 686 9901 (emergency) f. +7-812-40-60-555 e: Israel.mid.ru@gmail.com www.embassies.gov.il/spb/Pages/default.aspx
Italy	Consulate General: 10, Teatralnaya Ploshchad, St Petersburg, 190068, Russian Federation	t. +7 (812) 318 0791 t. +7 (812) 318 0792 f. +7 (812) 318 0793 e: segreteria.sanpietroburgo@esteri.it www.ambmosca.esteri.it/Ambasciata_Mosca

Country	Address	Telephone/Fax/E-mail
Japan	Consulate General: 29, River Moika Embankment, St Petersburg, 190000, Russian Federation	t. +7 (812) 314 1434 t. +7 (812) 314 1418 f. +7 (812) 710 6970 e: consuljapan@mofa.spb.ru www.st-petersburg.ru.emb-japan.go.jp
Kazakhstan	Consulate General: 15A, Vilensky Pereulok, St Petersburg, 191014, Russian Federation	t. +7 (812) 335 2546 f. +7 (812) 335 2547 e: kazconspb@mail.ru www.kazembassy.ru
Kyrgyzstan	Honorary Consul: Office 16, 132, Nevsky Prospekt, St Petersburg, 191036, Russian Federation	t. +7 (812) 717 0027 f. +7 (812) 717 2488 e: abdiev.cons.kg@mail.ru www.kyrgyzembassy.ru
Latvia	Consulate General: 11, 10-aya Liniya, Vasilievsky Island, St Petersburg, 199178, Russian Federation	t. +7 (812) 449 8290 t. +7 (812) 336 3454 f. +7 (812) 336 3452 e:consulate.peterburg@mfa.gov.lv www.mfa.gov.lv/moscow
Lithuania	Consulate General: 37, Rileyeva Ulitsa, St Petersburg, 191123, Russian Federation	t. +7 (812) 327 0230 t. +7 (812) 327 3167 f. +7 (812) 327 2615 e: st.peterburgas@peterstar.ru www.consulate-stpetersburg.mfa.lt
Netherlands	Consulate General: 11, River Moika Embankment, St Petersburg, 191186, Russian Federation	t. +7 (812) 334 0200 t. +7 (812) 334 0204 f. +7 (812) 334 0225 e: pet@minbuza.nl www.stpetersburg-ru.nlconsulate.org
Norway	Consulate General: 3rd Floor, Grechesky Business Centre, 13- 15 Ligovsky Prospekt, St Petersburg, 191014, Russian Federation	t. +7 (812) 612 4100, t. +47-239-59000 (for calls from Norway) f. +7 (812) 612 4101 e: cg.st.petersburg@mfa.no www.norvegia.ru
Pakistan	Honorary Consul: Office 516, 29, Viborgskaya Naberezhnaya, St Petersburg, 194044, Russian Federation	t. +7 (812) 320 7831 t. +7 (812) 982 6365 t. +7 (812) 336 9239 f. +7 (812) 542 8979 f. +7 (812) 407 2231 e:pakistanconsulatespb@yandex.ru
Philippines	Honorary Consul General: 14th Floor, Birzha Business Centre, 15/2, 26-aya Liniya, Vasilievsky Island, St Petersburg, 199106, Russian Federation	t. +7 (812) 326 1355, t. +7 (812) 240 4040 (ext. 118) f. +7 (812) 326 1357 www.moscowpe.dfa.gov.ph
Poland	Consulate General: 12-14, 5th Sovetskaya Ulitsa, St Petersburg, 191036, Russian Federation	t. +7 (812) 336 3140 t. +7 (812) 336 3141 f. +7 (812) 274 4318 e: sanktpetersburg.kg.sekretariat@msz.gov.pl www.sanktpetersburg.msz.gov.pl
Republic of Korea	Consulate General: 32A, Ulitsa Nekrasova, St Petersburg, 191014, Russian Federation	t. +7 (812) 448 1909 f. +7 (812) 448 9668 e: korea.spb@mail.ru www.rus-stpetersburg.mofa.go.kr

Country	Address	Telephone/Fax/E-mail
Romania	Consulate General: 32A, Ulitsa Nekrasova, St Petersburg, 191186, Russian Federation	t. +7 (812) 312 6141 t. +7 (812) 335 0844 f. +7 (812) 335 0845 e: consulatrom@romk.spb.ru www.moscova.mae.ro
Seychelles	Honorary Consul: 30, Detskaya Ulitsa, Vasilievsky Island, St Petersburg, 199106, Russian Federation	t. +7 (812) 322 3816 f. +7 (812) 322 3807 e: seychelles-consular.spb@mail.ru
Slovakia	Consulate General: 21/2, Ulitsa Orbeli, St Petersburg, 194223, Russian Federation	t. +7 (812) 294 3666 t. +7 (921) 905 3517 f. +7 (812) 294 3656 e: cg.saintpetersburg@mzv.sk www.mzv.sk/web/cgsaintpetersburg
Slovenia	Honorary Consul: Office 13, 25/14, 7th Krasnoarmeiskaya Ulitsa, St Petersburg, 190005, Russian Federation	t/f. +7 (812) 314 4185 www.moscow.embassy.si
Spain	Consulate General: 9, Furshtatskaya Ulitsa, St Petersburg, 191028, Russian Federation	t. +7 (812) 644 6570 f. +7 (812) 644 6577 e: emb.moscu@maec.es www.exteriores.gob.es/Embajadas/Moscu
Sweden	Consulate General: 1/3, Malaya Konyushennaya Ulitsa, St Petersburg, 190000, Russian Federation	t. +7 (812) 329 1430 f. +7 (812) 329 1450 e: generalkonsulat.st-peterburg@gov.se www.sweden.spb.ru
Switzerland	Consulate General: 17, Prospekt Chernyshevskogo, St Petersburg, 191123, Russian Federation	t. +7 (812) 327 0817 f. +7 (812) 327 0829 e: stp.vertretung@eda.admin.ch www.eda.admin.ch
Suisse	Chernyshevskogo, St. Petersburg, 191123, Russian Federation	f. +7-812-327-08-29 e: stp.vertretung@eda.admin.ch www.eda.admin.ch
Tajikistan	Honorary Consul: 3, Fonarny Pereulok, St Petersburg, 190000, Russian Federation	t. +7 (812) 571 4887 f. +7 (812) 571 6130 e: tj.consulate@gmail.com www.tajembassy.ru/ru
Thailand	Honorary Consul: 9, Bolshoy Proezd, Vasilievsky Island, St Petersburg, 199004, Russian Federation	t. +7 (812) 325 6271 f. +7 (812) 325 6313 www.ru.thaiembassymoscow.com
Turkey	Consulate General: 24, 7th Sovetskaya Ulitsa, St Petersburg, 191036, Russian Federation	t. +7 (812) 577 1812 t. +7 (812) 577 1988 f. +7 (812) 577 4290 e: consulate.stpetersburg@mfa.gov.tr
Ukraine	Consulate General: 1B, Ulitsa Bonch- Bruyevicha, St Petersburg, 191124, Russian Federation	t. +7 (812) 331 5165(69) t. +7 (812) 331 5163 f. +7 (812) 331 5149 e: gc_rus@mfa.gov.ua www.russia.mfa.gov.ua/ru
United Kingdom	Consulate General: 5, Ploshchad Proletarskoy Diktatury, St Petersburg, 191124, Russian Federation	t. +7 (812) 320 3200 t. +7 (812) 320 3239 f. +7 (812) 320 3211 f. +7 (812) 320 3233 e: information.stpetersburg@fco.gov.uk www.gov.uk/government/world/ organisations/british-embassy-moscow



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